

Benefits **at a** Glance



WORK/LIFE BALANCE



Paid Time Off (PTO)

Our PTO program puts you in charge of how you use your time away from the office. You receive a certain amount of time based on tenure and hours worked. You decide how to use this time - vacation, sick or personal time.

AMBC Technologies Holiday Calendar:

PUBLIC HOLIDAYS	DATE & DAY
New Year's Day	01-01-2021 – Friday
Pongal/Makar Sankranti	14-01-2021 - Thursday
Republic Day	26-01-2021 - Tuesday
Telugu New year	13-04-2021 – Tuesday
Tamil New year	14-04-2021 - Wednesday
Labor Day	01-05-2021 - Saturday
Ramzan	13-05-2021 - Thursday
Independence Day	15-08-2021 - Sunday
Vinayak Vrata/Ganesh Chathurthi	11-09-2021 – Saturday
Mahatma Gandhi Jayanthi	02-10-2021 – Saturday
Ayudha Pooja	14-10-2021 – Thursday
Dussehra/Vijaya Dashami	15-10-2021 – Friday
Diwali	04-11-2021 – Thursday
Diwali	05-11-2021 – Friday
Christmas	25-12-2021 – Saturday

OPTIONAL HOLIDAYS	DATE & DAY
Good Friday	01-04-2021 – Friday
Bakrid	20-07-2021 – Tuesday



WORK/LIFE BALANCE

Types of leaves	Employees Serving Probation	For all other employees
Earned Leaves	7 days	14
Sick Leave	3 days	6 days
Maternity Leave	6 months	6 months
Paternity Leave	5 days	5 days
Bereavement Leave	3 days	3 days
Sabbatical Leave	30 days (Employees who have completed 7 years of service with AMBC)	30 days (Employees who have completed 7 years of service with AMBC)
Marriage Leave	10 days	10 days

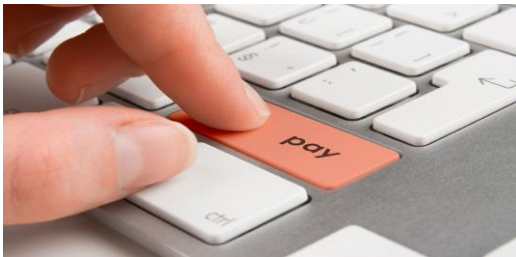
Meal Cards

Employees can avail the meal cards to get the tax exemption on meal allowances. AMBC provides the meal card from ICICI. Meal cards will be loaded with maximum of Rs 2200 every month.



Paycheck Direct Deposit

Employees can have paychecks deposited to the ICICI bank account.





INSURANCE

Health Insurance

AMBC Technologies offers medical coverage for you and your eligible dependents.

Feature	Health Savings Plan
Provider	Religare(Care Health Insurance)
Eligible Dependents	Eligible dependents include your spouse, Children, Parents and Parent-in-laws.
Employee Cost	It depends upon your dependents. AMBC will pay the employee cost.
When coverage begins	The first day of the month on or after your hire date
When coverage ends	The date your employment ends or the date you cease to be eligible for coverage
Sum Insured Amount	Rs. 4 Lakhs and Rs. 2 Lakhs
Room Rent	ICU – Rs. 7000 Normal – Rs. 4000
Maternity	Delivery – Metro States – Rs.50000 and Non-Metro States Rs. 40000
Ambulance Service	Ambulance Service limited to Rs. 1000
New Born Baby	Baby care is covered from Day one
Cashless Facility	Yes

ALL CLAIMS CAN BE REIMBURSED IN 45 WORKING DAYS



INSURANCE



Basic Life Insurance

Our employees automatically receive company-paid basic life insurance up to INR 10,00,000.00 (Ten Lakhs) subject to medical certification. Coverage begins after 6 months and covered 100% by Employer.



Basic Accidental Death and Dismemberment Insurance

Our employees automatically receive company-paid basic life insurance up to INR 10,00,000.00 (Ten Lakhs) subject to medical certification. Coverage begins after 6 months and covered 100% by Employer.



Temporary Total Disablement

In Accidental coverage policy, in case of any temporary total disablement employee will get 1% of S.I. Or Rs 5000 per week or actual salary whichever is less.



Business Travel Accident Insurance

Our employees automatically receive company-paid business travel accident insurance up to INR 25,00,000 (Twenty-Five Lakhs)



ESIC(ONBOARDING)

New ESIC Member



Collect ESIC
Declaration Form.



Collect Employee
Aadhar & Parents
Aadhar



Collect Family
Photo.

Existing ESIC Member



Collect ESIC
Declaration Form



Collect e - pehchan
Card (Previous
Employment)

[Click Here](#) To View ESI



EPF PROCESS FLOW

New EPF Member



Collect EPF
Declaration Form with
ID Proofs (Aadhar &
PAN Card).



Collect Nomination
Form-2

Existing EPF Member



Collect EPF
Declaration Form with
ID Proofs (Aadhar &
PAN Card)



Collect Form 13 &
Nomination Form-2.



UAN Card Soft Copy
(Previous
Employment)

[Click Here To View EPF](#)

Thank You